



AGENDA  
ARCHITECTURAL REVIEW BOARD MEETING  
RICHFIELD VILLAGE HALL  
4128 HUBERTUS ROAD, HUBERTUS WISCONSIN  
JUNE 4, 2015  
6:30 P.M.

*Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Richfield Architectural Review Board, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum (Chairperson to announce the following if a quorum of the Village Board is an attendance at the meeting: "Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during Public Hearings, or if the rules are suspended to allow them to do so.")*

1. Call to Order/ Roll Call
2. Verification of Open Meetings Law compliance
3. Pledge of Allegiance
4. Approval of Minutes:
  - a. April 15, 2015 – Regular Meeting
5. DISCUSSION/ACTION
  - a. Discussion/Action regarding a Site, Building and Plan of Operation review for the Strohwig Industries located at 3285 Industrial Road (Tax Key: V10\_025600G)
6. ADJOURNMENT

Additional explanation of items on the agenda (Communication Forms) can be found on the village's website at [www.richfieldwi.gov](http://www.richfieldwi.gov).

Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's office at 628-2260 or [www.richfieldwi.gov](http://www.richfieldwi.gov) with as much advance notice as possible.

Architectural Review Board Meeting  
4/15/2015  
Village Hall, 4128 Hubertus Road

6:30 PM

**1. Call to Order/Determination of Quorum**

Chairman Bob Wirth called the meeting to order at 6:30 PM, noting that a quorum of the Board was present. Board members: Jason Duehring, Del Schmechel, Tim Einwalter and Jim Otto were present.

Also present: Building Inspector Joel Jaster

**2. Confirmation of Open Meetings Law Compliance**

Building Inspector Joel Jaster confirmed that the agenda was posted at the Colgate, Hubertus, and Richfield U.S. Post Offices as well as online and at Village Hall. Digital copies of the agenda were also sent to the West Bend Daily News, Milwaukee Journal Sentinel, Hartford Times Press, and Germantown Express News.

**3. Pledge of Allegiance**

**4. Approval of Minutes**

**a. February 18, 2015 – Regular Meeting**

Motion by Commissioner Otto, to approve the February 18, 2015 minutes as drafted, Seconded by Commissioner Einwalter; Motion passed without objection.

**5. DISCUSSION/ACTION ITEMS**

**a. Discussion/Action regarding a Site, Building and Plan of Operation review for the Strohwig Industries located at 3285 Industrial Road (Tax Key: V10\_025600G)**

Dean Peters of Excel Engineering presented the proposed redesign efforts and discussed the overall site. He then discussed the proposed materials and made samples of the same available for review.

Members of the Architectural Review Board commented on the significant design improvements which were being proposed by Excel Engineering.

Commissioner Otto commented on the proposed design and commended the project manager on a 'job well done'.

Motion by Commissioner Otto to approve the design for Strohwig Industries located at 3285 Industrial Road (Tax Key: V10\_025600G) as submitted, Seconded by Commissioner Schmechel; Motion passed without objection.

**6. Adjournment**

Motion by Commissioner Schmechel to adjourn; Seconded by Commissioner Einwalter; Motion passed without objection at 6:40 PM.

Respectfully Submitted,

Laura Johnson  
Deputy Clerk



**VILLAGE OF RICHFIELD**  
**ARCHITECTURAL REVIEW BOARD COMMUNICATION FORM**  
**MEETING DATE: June 4, 2015**

**SUBJECT:** Strohwig Industries, 3285 Industrial Road (Tax Key: V10\_025600G)  
**DATE SUBMITTED:** May 26, 2015  
**SUBMITTED BY:** Jim Healy, Village Administrator

*POLICY QUESTION: DOES THE ARCHITECTURAL REVIEW BOARD WISH TO RECOMMEND TO THE PLAN COMMISSION THE APPROVAL OF THE REVISED BUILDING PLAN?*

*ISSUE SUMMARY:*

This application is once again being submitted by Dean Schultz of Excel Engineering on behalf of Strohwig Industries located at 3285 Industrial Road (Tax Key: V10-0256-00G). Per section 70.133 of the Village Code the Architectural Review Board shall review all designs that go through the Site, Building and Plan of Operation (SBOP) process.

The proposal before us tonight is a slight redesign effort to the existing formal entrance of their building and the façade along Mayfield Road. At the April ARB meeting the following motion was made after the conclusion of deliberations:

Motion by Commissioner Otto to approve the design for Strohwig Industries, located at 3285 Industrial Road (Tax Key: V10\_025600G) as submitted, Seconded by Commissioner Schmechel; Motion passed without objection.

This redesign will have a bolstered vestibule area with identical pillars that were previously approved. The front entrance will be a more formalized glass lobby with aluminum storefront windows which are proposed to have bookend pillars made of brick and precast. Above the windows are two (2) wall mounted signs facing north and west with their logo. These will be viewable from both Mayfield Road and Industrial Road.

Due to the similarity of design and materials and the ARB's stated approval of the original design efforts, the applicant was not requested to bring back in materials for review.

*FUTURE IMPACT AND ANALYSIS:*

Forward to Plan Commission: Yes  
Addition Approvals Needed: Yes

REVIEWED BY:

  
Village Deputy Treasurer

*ATTACHMENTS:*

1. Redesigned elevations prepared by Dean Schulz, Excel Engineering

*STAFF RECOMMENDATION:*

Motion to recommend approval to the Plan Commission for the design elevations as presented by Excel Engineering for Strohwig Industries, located at 3285 Industrial Road (Tax Key: V10\_025600G).


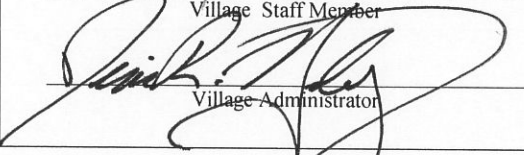
APPROVED FOR SUBMITTAL BY:

VILLAGE CLERK USE ONLY  
BOARD ACTION TAKEN



VILLAGE OF RICHFIELD  
ARCHITECTURAL REVIEW BOARD COMMUNICATION FORM  
MEETING DATE: June 4, 2015

SUBJECT: Strohwig Industries, 3285 Industrial Road (Tax Key: V10\_025600G)  
DATE SUBMITTED: May 26, 2015  
SUBMITTED BY: Jim Healy, Village Administrator

<p> _____ Village Staff Member</p> <p> _____ Village Administrator</p>	<p>Resolution No. _____ Ordinance No. _____ Approved _____ Other _____</p>	<p>Continued To: _____ Referred To: _____ Denied _____ File No. _____</p>
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Fond du Lac, WI 54935

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Always a better plan

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**From:** Dean Schulz  
**Sent:** Monday, May 18, 2015 5:03 PM  
**To:** 'administrator@richfieldwi.gov'  
**Cc:** 'Tracy Geschke'; Jordan Palmisano ([jordanp@strohwig.com](mailto:jordanp@strohwig.com)); 'Mike Hagen'  
**Subject:** Strohwig Industries

Jim,

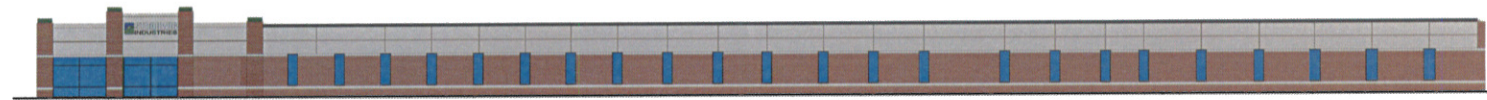
In an effort to make the June 4<sup>th</sup> Plan Commission agenda, I have attached the revised plans for the façade work. The difference in plans includes a new entrance vestibule to the north of the existing entrance. All material selection will remain the same as the approved materials.

Please let me know if you require any additional information.

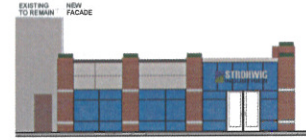
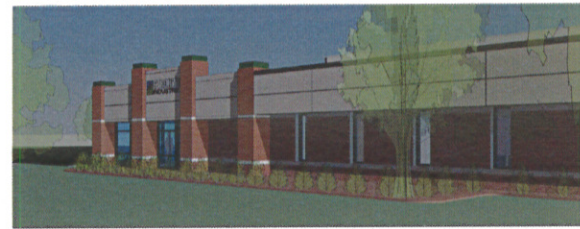
**Dean Schulz**

Senior Architect

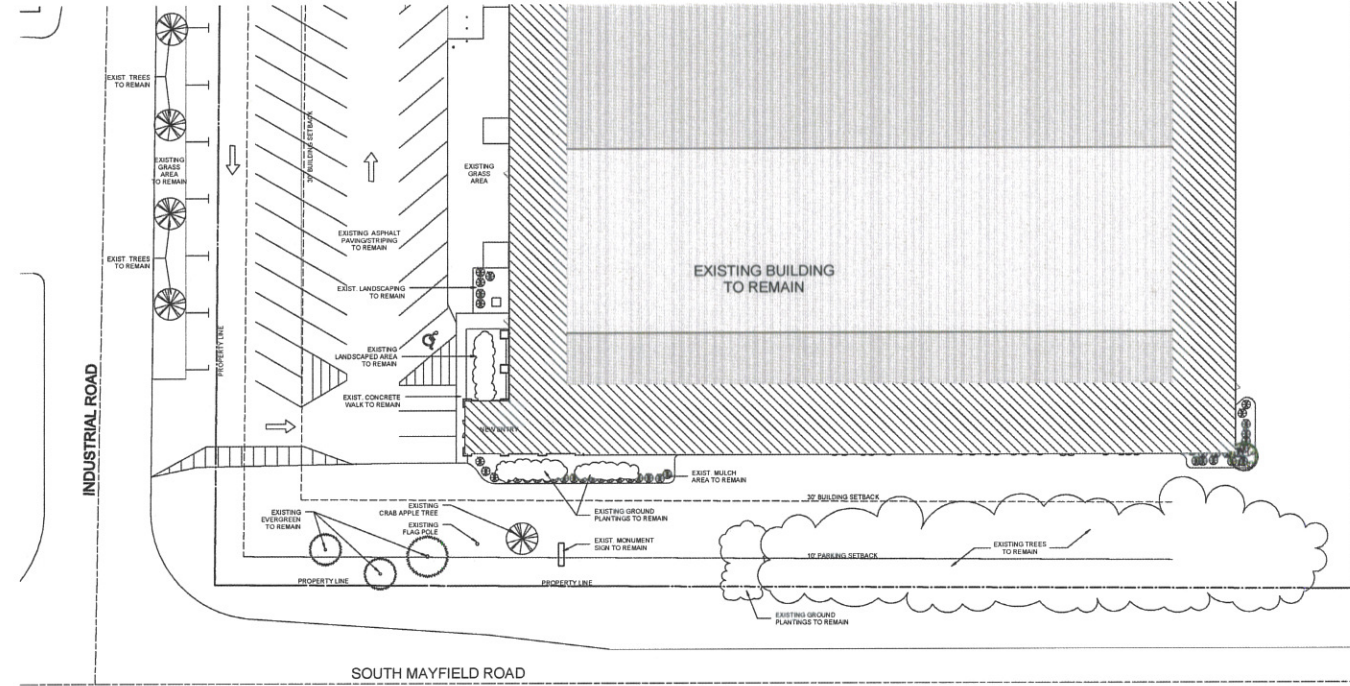




**WEST ELEVATION**  
SCALE: 3/32" = 1'-0"



**NORTH ELEVATION**  
SCALE: 3/32" = 1'-0"



**LANDSCAPE PLAN**  
SCALE: 1" = 20'-0"

PRELIMINARY DRAWING - NOT FOR CONSTRUCTION

**OWNER:**

STROHMIG INDUSTRIES, INC.  
3285 INDUSTRIAL ROAD  
RICHFIELD, WI 53076

**PROJECT:**

PROPOSED OFFICE ALTERATION  
3285 INDUSTRIAL ROAD  
RICHFIELD, WI 53076

**PRELIMINARY SHEET DATES:**

MAY 18, 2015  
MAY 19, 2015

**JOB NUMBER:**

1417760

**SHEET**

**C0.0**





100 CARLETON DRIVE  
FOND DU LAC, WI 54933  
PHONE: (920) 926-9885  
FAX: (920) 926-9881

Always a Better Plan

OWNER:

STROHWIG INDUSTRIES, INC.  
3285 INDUSTRIAL ROAD  
RICHFIELD, WI 53076

PROJECT:

PROPOSED OFFICE ALTERATION  
3285 INDUSTRIAL ROAD  
RICHFIELD, WI 53076

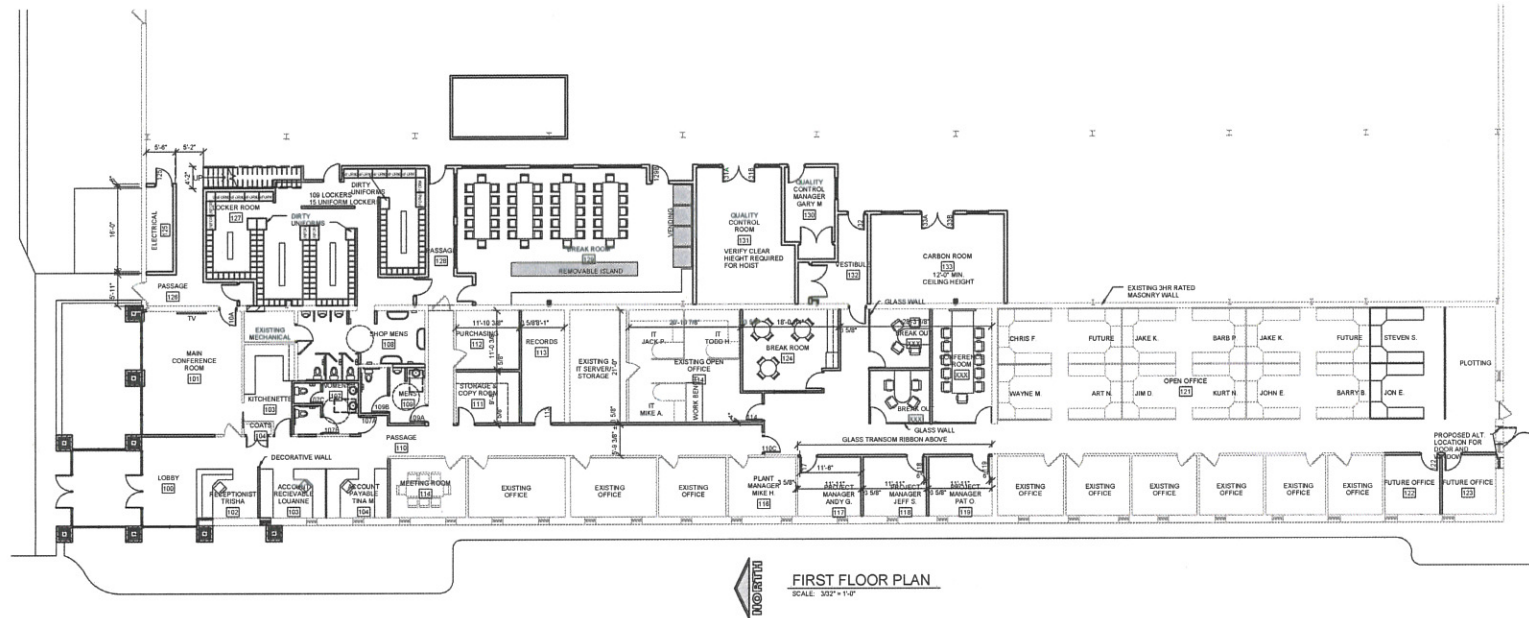
PRELIMINARY  
SHEET DATES:

DECEMBER 10, 2014  
MAY 18, 2015  
MAY 19, 2015

JOB NUMBER:  
1417780

SHEET

OPT G



PRELIMINARY DRAWING - NOT FOR CONSTRUCTION

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